

## The 2019 - 2022 Contract: Paper Copies Now Available

Our contract is why we have our wages, benefits, and many of our working conditions. Make sure to familiarize yourself with it so you do not miss out on important benefits. The contract is available either online or hard copy.

Paper copies of the contract were just published and are now available. The next membership meetings are in April and contracts will be available. Area Reps will be able to pick up extra copies for their units, so ask your Area Rep to pick up a copy.

Accessing the contract online is a great way to search the contract: go to [crona.org](http://crona.org) and click on the link for SHC Contract or LPCH contract at the top of the homepage. This is a searchable PDF, making keyword searches easy.

## March Membership Webinar Wednesday

Webinar Wednesday is this week on Wednesday, March 4<sup>th</sup>, from 8:00 – 9:00 p.m. Have questions? Join us for answers! Login information will be emailed on Wednesday afternoon – look for email soon!

## Certification Upload Deadline March 31, 2020

If you did not receive the \$2000 certification payment last year, you have one more chance. Your proof of current certification must be uploaded to HealthStream by March 31<sup>st</sup>. Payment will be made in May 2020.

Uploading information means uploading a copy of the document showing you are currently certified, not just stating you are certified. Without proof, payment will be denied. Nurses, particularly at Stanford, report that questions to CEPD are taking weeks and multiple emails to get answered, so if you have questions start asking now.

After the \$2000 first contract year payment is made, ongoing payments of \$375 per quarter (total of \$1500 per year) will be made starting in July 2020.

Don't know how to upload proof of certification? [REVIEW THE TUTORIAL HERE](#)

## ADO: Assignment Despite Objection

*Asking for Help in Real Time, Help Identify System Issues*

Need the ADO form? It is on the CRONA website at the top of the home page, or click [HERE for ADO form](#).

<http://crona.org/resources/forms/>

Thank you to every nurse who submitted an ADO this month. Having ADOs from all over the hospital communicates to CRONA and Nursing leadership that there are staffing problems throughout the hospital, especially in LPCH units that recently moved due to opening of new units in LPCH and in the many new units in 500P.

ADO discussions in recent months have had an impact on decisions to increase FTEs on some units, increase training on some units, and review the staffing grids and acuity system. Keep up the good work!

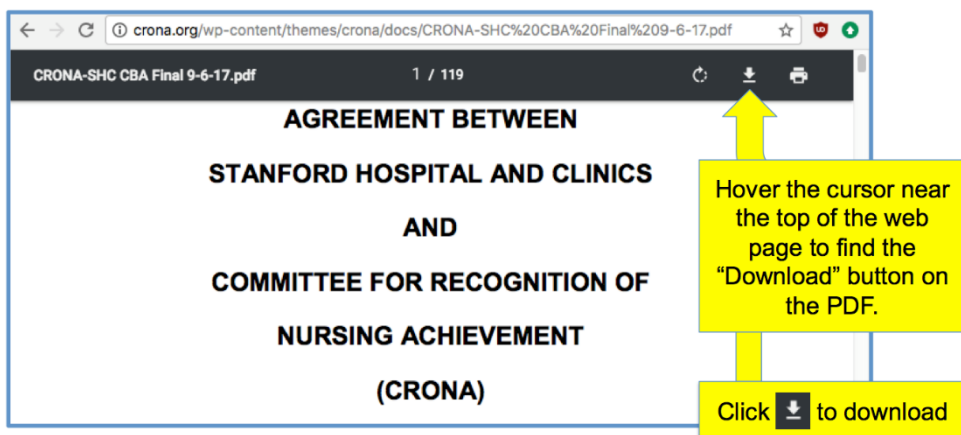
## March Area Rep In-person Meetings Cancelled for March

CRONA is holding training classes for Area Reps that are taking the place of the usual monthly meetings held at the hospital. Meetings will resume in April at the usual day/time – first Tuesday at 7:30 a.m. and first Thursday at 1:45 p.m. We will have copies of contracts in April at the meetings!

## Tutorial: Access and Search the CRONA Contract Online

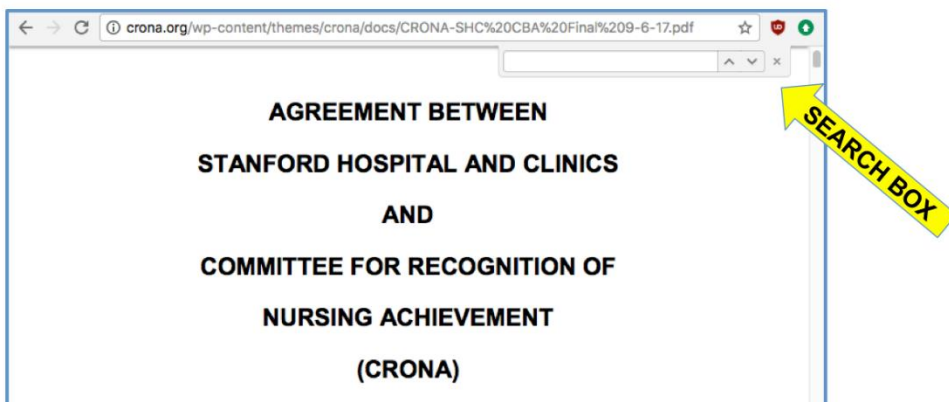
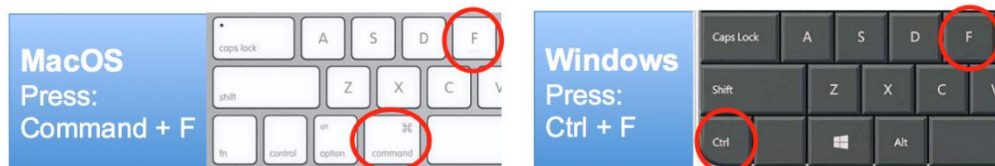
There is a link to both the LPCH and SHC contracts online on our website, [crona.org](http://crona.org). It is a searchable PDF document that you may use online or download for offline use.

Go to [crona.org](http://crona.org) and click on the link for “SHC Contract” or “LPCH Contract” at the top of the webpage.



To search the contract you must first bring up the search box.

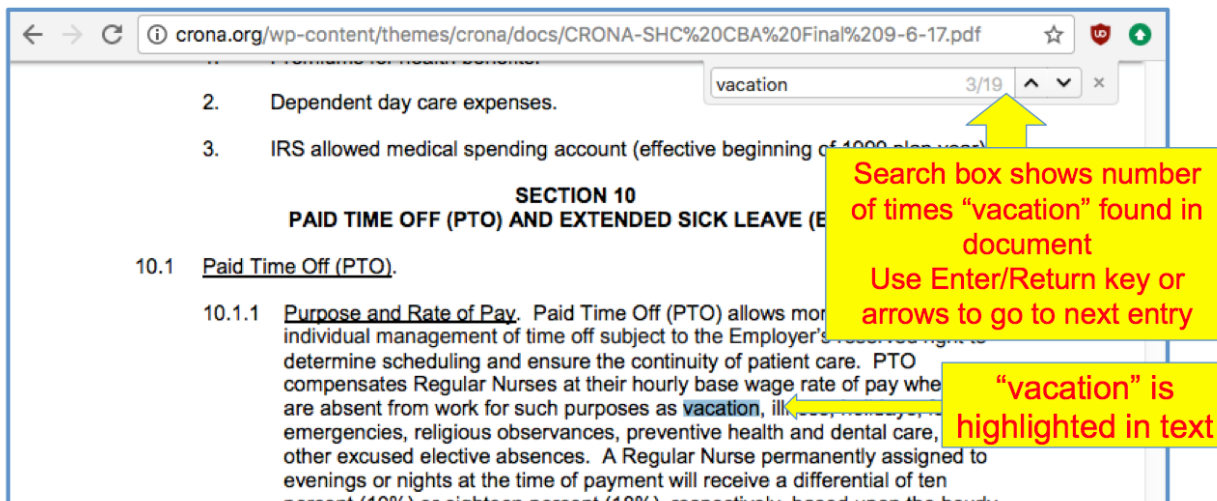
- If you have an Apple computer running MacOS, press the “Command” and “F” keys together to bring up the search box.
- If you have a computer running the Windows OS, press the “Control” and “F” keys together to bring up the search box.



## Select your keyword for the search

You will get best results by carefully selecting a keyword to search for. In this example we are searching the keyword “vacation”. Type in the word (or group of words) and press the *Enter/Return* key. Next to your word in the search box you will see the number of times your word appears in the contract. You will automatically be shown the first entry, and the word will be highlighted in the text. To see the next time your searched word appears, either press *Enter/Return* or use the arrows in the search box to toggle to the next entry.

### EXAMPLE: “vacation”



The screenshot shows a PDF document viewer with a search bar at the top right containing the text "vacation" and "3/19" next to it. A yellow arrow points from the search bar to a yellow callout box that reads: "Search box shows number of times 'vacation' found in document. Use Enter/Return key or arrows to go to next entry". Another yellow arrow points from the search bar to the word "vacation" in the text, which is highlighted in blue. A second yellow callout box next to the highlighted word reads: "'vacation' is highlighted in text". The document text includes sections like "SECTION 10 PAID TIME OFF (PTO) AND EXTENDED SICK LEAVE (E)", "10.1 Paid Time Off (PTO)", and "10.1.1 Purpose and Rate of Pay".

#CRONAStrong